

**Allegan District Library
Board of Trustees Meeting
September 16, 2025**

Call to Order: The regular monthly board meeting was called to order by Trustee Savage at 6:00 PM.

Trustees present: Peter Savage, Vice President
 Carol Doeringer, Treasurer
 Judi McCall, Secretary
 Jen Conrad, Trustee
 Mary Hunziker, Trustee

Also present: Pam Armstrong, Director
 Devin Erlandson, Assistant Director
 Casey Walle, Administrative Assistant
 Matt Vredevelt, Auditor, Vredevelt Haefner

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda: None.

Excusing of absences: Trustee McLeod absent; requested to be excused.

Motion: Trustee McCall moved to excuse Trustee McLeod, Trustee Conrad seconded. All in favor, passed.

Verification of Quorum: Quorum is present.

Consent Agenda:

Motion: Trustee McCall moved to accept the Consent Agenda, Trustee Doeringer seconded. All in favor, passed.

Public Comment:

1. **Presentation of the 2024/2025 Audit Report:** Matt Vredevelt of Vredevelt Haefner LLC presented his findings to the board. Discussion.

Motion: Trustee McCall moved to accept the 2024/2025 Audit Report, Trustee Doeringer seconded. All in favor, passed.

Action on Committee Reports:

1. Budget and Finance Committee – Movement of General Fund from Allegan Credit Union to Huntington Bank: Trustee Doeringer presented the movement of the general fund to Huntington Bank.

Motion: Trustee Doeringer moved to accept the movement of General Fund from Allegan Credit Union to Huntington Bank, Trustee Conrad support. All in favor, passed.

2. Budget and Finance Committee – Patron Credit and Debit Card Payment Policy: Trustee Doeringer presented the proposed changes to the Patron Credit and Debit Card Payment Policy.

Motion: Trustee Doeringer moved to approve the Patron Credit and Debit Card Payment Policy as amended, Trustee Hunziker seconded. All in favor, passed.

Action on bills to be paid:

Motion: Trustee McCall moved to pay the August bills and payroll in the amount of \$73,878.35, Trustee Doeringer seconded. All in favor, passed.

Communications: None.

Unfinished Business: None.

New Business: None.

Board Member Comments:

Trustee McCall shared delight in the success of the Friends book sale and how the proceeds will be used to enhance library programming. Trustee Savage expressed interest in learning about a topic covered in the upcoming staff training day. Trustee Doeringer agreed that she shared interest in learning more about the triage of materials. Director Armstrong stated she would be happy to share her knowledge. Trustee Conrad conveyed an interest in Indigenous Literature recommendations. Director Armstrong shared her understanding of what would be covered from prior experience with the presenter.

Adjournment: Trustee Doeringer moved to close the meeting, Trustee Conrad seconded. All in favor, adjourned at 6:30 PM.

Next regular board meeting is October 21, 2025

Casey Walle,
Administrative Assistant